

# CIRCULAR

## RECONSTITUTION OF PROCTORIAL BOARD

To maintain discipline amongst the student's in the institute, the Proctorial Board is being reconstituted for session 2023-24. Case of indiscipline or indecent behaviour of student, case of individual/group harassment, threats, manhandling etc. will be dealt by the Proctorial board. Some specific responsibilities of the proctorial board are as follows:-

1. To maintain discipline in the Institute; ensure Institute rules are understood and followed.
2. To keep an eye on the general moral behaviour of the student.
3. To prevent the student from indulging in any political activities on Institute premises
4. Be vigilant and take proactive action to control any untoward incident in the campus.

In case any incident of indiscipline, an enquiry committee consisting of at least five members of the board under the chairmanship of Director Sir shall enquire the matter and the committee report shall be submitted to undersigned for further action.

Proctorial Board will have the following members:

S.No	Name of Members	Designation
01	Prof. (Dr.) Rajeev Agrawal	Chairman
02	Prof. (Dr.) A.L.N. Rao	Convener
03	Prof. (Dr.) Manish Saraswat	Chief Proctor
04	Concern Head/s of the department	HOD
05	Ms. Shradha Parganiha	Head T & P
06	Dr. Vandana Kumari	CSE Department
07	Ms. Karabai Kalita Das	ECE Department
08	Mr. Mukesh Kumar	ME Department
09	Mr. Vijay Yadav	Associate DSW

Prof. (Dr.) Rajeev Agrawal

Sr. Director  
LIET

### Copy to:

1. Dean (Engineering)
2. Dean (IQAC)
3. Dean (R & D)
4. All HODS
5. Registrar Office
6. To all students through all HODS
7. Faculty & Technical staff members (Through HODs)